



## MEETING NOTICE (MGL Chapter 30A, Sections 18-25)

**COMMITTEE OR  
CONVENING BODY:** Cemetery Commission

**MEETING PLACE:** Cemetery Office, 161 Main Street, Groveland

**DATE & TIME OF  
MEETING:** Thursday, October 13, 2016 @ 4:30 p.m.

**AGENDA ITEMS:**

- 1.) Accept minutes of previous meeting. Vote will be taken.
- 2.) Cemetery Superintendent report.
  - a. Lot Request Report
  - b. Burial Report (Black Book)
  - c. Sale of Lots and Services Report
  - d. Work Order Report
  - e. Maintenance Schedule
  - f. Other
- 3.) Cemetery Commissioner concerns.
  - a. FY17 Budget Status
  - b. FY18 Budget Request
  - c. FY18 Capital Improvement Request
  - d. Action Plan
  - e. Looking Ahead
  - f. Other
- 4.) Schedule next meeting. Vote will be taken
- 5.) Adjournment. Vote will be taken

TOWN CLERK  
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TOWN OF GROVELAND

Signed: *Robert V. Martin* Date: 10/11/16